

LOKBHARATI LOKSEVA MAHAVIDYALAYA SANOSARA

IQAC Minutes of Meeting

A meeting of IQAC of Lokbharati Lokseva Mahavidyalayawas organised at conference room on dated 30/06/2018 under chairmanship of Dr. Hasmukh Suthar (Principal)

Sr no	Name of the participant	Committee members	
1	Dr.H.B Suthar	Chair Person	PRESENT
2	Shree kantibhai Gothi	Senior administrative officers	PRESENT
3	Shree Virabhai Chauhan	Teacher	PRESENT
4	Dr.Y.S Trivedi	co Ordinator	PRESENT
5	Dr.S.B Gajjar	Teacher	PRESENT
6	Dr.M.P. Shreemali	Teacher	PRESENT
7	Shree A.J Chauhan	Teacher	PRESENT
8	Shree V.A Joshi	Teacher	PRESENT
9	Shree Manojbhai Agravat	Teacher	PRESENT
10	Shree B.C Tunidya	Administrative officer	PRESENT
11	Shree Rojasara Harsukhbhai	Student Representative	PRESENT
12	Shree Ramchandrabhai Pancholi	Management	PRESENT
13	Shree Bhagirathsinh Sarvaiya	Industrialist	ABSENT

Agenda

- I) To make study report effectively.
- II) To make documentation of various programme in time.
- III) To increase sports activities in the students.
- IV) To review & evaluate the work allotted to the faculties.
- V) To discuss & finalise the programme of Gandhi 150 years celebration.

Action taken Report

Action taken report for the quality initiatives

- I) Students have been guided for preparing their study reports more effectively.
- II) Documentation of various students centric programme are being done .
- III) Students are supported for more games & sports activities.
- IV) Review of the works allotted to the faculties are carried out regularly.
- V) A programme called "Padyatra" arranged to celebrate 150th 'JANMAJAYANTI' OF GANDHIJI

LOKBHARATI LOKSEVA MAHAVIDYALAYA, SANOSARA

IQAC Minutes of Meeting

Date: 24/12/2018

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at conference room on dated 24/12/2018 under chairmanship of Dr.Hasmukh Suthar (Principal)

Sr no	Name	Committee Members	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shri kantibhai Gothi	Senior administrative officers	PRESENT
3	Dr.shreedharbhai Gajjar	Teacher	PRESENT
4	Shree Yogeshbhai Trivedi	Teacher /co ordinator	PRESENT
5	Shree Pujabhai Makwana	Teacher	PRESENT
6	Purohit Kumargaurav	Teacher	PRESENT
7	Ranjit Barad	Teacher	PRESENT
8	Dipti Vaghela	Teacher	PRESENT
9	Purohit Pooja	Teacher	PRESENT
10	ChavdaVirabhai	Teacher	PRESENT
11	Nitinbhai Bhingradiya	Teacher	PRESENT
12	Shree virabhai Chauhan	Teacher	PRESENT
13	Shree Alkeshbhai Chauhan	Teacher	PRESENT
14	Shree Mukundbhai Shreemali	Teacher	PRESENT
15	Shree Vishalbhai Joshi	Teacher	PRESENT
16	Shree Ramchandrabhai Pancholi	Management nominee	ABSENT
17	Shree Bhagirathsinh Sarvaiya	Industrialist	PRESENT
18	Sonal N.Odedara	Student	PRESENT

Agenda

- I) Use of ICTS in the classroom.
- II) To form various committee to improve off-campus education activities.
- III) To improve carrier counselling activities
- IV) To introduce cashless transaction in students fee collection .
- V) To arrange a faculty development programme
- VI) To reconstruct the syllabus of MRS programm
- VII) Arrangement of Alumni Association meeting frequently
- VIII) Use of tablets for the educational purpose by the students.
- IX) To develop better documentation process.
- X) Introduce CCTV Cameras in the examination hall.

Plan of Action

- I) CCTV cameras have been installed in the examination hall.
- II) Better use of ICTS in the classrooms had been done
- III) Various off-campus activities have been planned for each semester.
- IV) Carrier counselling process has been strengthened.
- V) Use of Tablets for the daily educational purpose has been introduced.
- VI) Documentation of various educational programmes has been improved.

LOKBHARATI LOKSEVA MAHAVIDYALAYA SANOSARA

IQAC Minutes of Meeting

Date:13/01/19

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at conference room on at 10.00 am dated 13/01/2019 under chairmanship of Dr.Hasmukh Suthar (Principal)

IQAC Meeting

The following members were remain present:

Sr no	Name	Committee Members	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree kantibhai Gothi	Senior administrative officers	PRESENT
3	Shree Yogeshbhai Trivedi	Teacher/coordinator	PRESENT
4	Dr.shreedharbhai Gajjar	Teacher	PRESENT
5	Shree Mukundbhai Shreemali	Teacher	PRESENT
6	Shree Vishalbhai Joshi	Teacher	PRESENT
7	Shree Virabhai Chauhan	Teacher	PRESENT
8	Shree Pujabhaimakwana	Teacher	PRESENT
9	Shree Humbal Maheshbhai	Student Representative	PRESENT
10	ChavdaVirabhai	Teacher	PRESENT
11	Nitinbhai Bhingradiya	Teacher	PRESENT
12	Shree MahobatsinhChavda	Teacher	PRESENT
13	Shree Alkeshbhai Chauhan	Teacher	PRESENT
14	Shree Bhagirathsinh Sarvaiya	Industrialist	ABSENT
14	Shree Jayvantsinh Gohil	Alumni student	PRESENT
15	Shree Ramchandrabhai Pancholi	Management nominee	ABSENT

Agenda

- I) To discuss & plan the celebration of mahatma Gandhiji's 150 years birth anniversary.
- II) To promise more sports activities among the students.

Action Taken Report

- I) Celebration of Mahatma Gandhiji's 150 years birth anniversary programme has been implemented and works allotted in different teams of the Faculties.
- II) Facilities for the sports activities has been increased for boys & girls students as well.

LOKBHARATI LOKSEVA MAHAVIDYALAYA SANOSARA

IQAC Minutes of Meeting

Date 15/06/2019

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya organised at computer Lab at 10.00 am on dated 15/06/2019 under chairmanship of Dr.Hasmukh Suthar (Principal)

The following members were attended participated in the meetings.

Sr no	Name	Designation	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree K.A Gothi	Senior administrative officers	PRESENT
3	Shree Hasmukhbhai Devmurari	Management Nominee	PRESENT
4	Shree Vishalbhai Joshi	Teacher	PRESENT
5	Shree Yogeshbhai Trivedi	Teacher/coordinator	PRESENT
6	Shree Purohit Kumargaurav	Teacher	PRESENT
7	Dr.S.B Gajjar	Teacher	PRESENT
8	Shree M.L chavda	Teacher	PRESENT
9	Shree Alkeshbhai Chauhan	Teacher	PRESENT
10	Shree Mukundbhai Shreemali	Teacher	PRESENT
11	Dipti Vaghela	Teacher	PRESENT
12	Purohit Pooja	Teacher	PRESENT
13	Shree Jayvantsinh Gohil	Teacher	PRESENT
14	Dr.Nitinbhai Bhingradiya	Teacher	PRESENT
15	Shree virabhai Chauhan	Teacher	PRESENT
16	Shree Manojbhai Agravat	Teacher	PRESENT
17	Shree Ramchandrabhai Pancholi	Management Nominee	PRESENT
18	Shree Bhagirathsinh Sarvaiya	Industrialist	ABSENT

Agenda

- I) To arrange online lectures more effectively.
- II) To make e- teaching materials for the students.

Action taken Report

- I) Online classes were organised more effectively.
- II) Many useful videos and ppts were prepared by the faculties' better teaching learning for the students.

LOKBHARATI LOKSEVA MAHAVIDYALAYA SANOSARA

IQAC Minutes of Meeting

Date:15/09/2019

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at conference room at 5.00 pm on dated 15/09/2019 under chairmanship of Dr.Hasmukh Suthar (Principal)

The following members were present in the meetings.

Sr no	Name		
1	Dr.Hasmukhbhai Suthar	chairperson	PRESENT
2	Shree K.A Gothi	Senior Aministrative Officer	PRESENT
3	Dr.Shreedharbhai Gajjar	Teacher	PRESENT
4	Dr.Yogeshbhai Trivedi	Teacher/coordinator	PRESENT
5	Shree Babubhai Vasiya	Invite	PRESENT
6	Dr.Mukundbhai Shreemali	Teacher	PRESENT
7	Shree Vishalbhai Joshi	Teacher	PRESENT
8	Shree virabhai Chauhan	Teacher	PRESENT
9	Shree Alkeshbhai Chauhan	Teacher	PRESENT
10	Shree Ramchandrabhai Pancholi	Management Nominee	PRESENT
11	Bhagirathsinh Sarvaiya	Industrialist	PRESENT
12	Shri Vinodbhai Joshi	Educationist	ABSENT

Agenda

- I) To arrange a placement programme for T.Y.B.R.S students.
- II) To discuss & evaluate off-campus programme.

Action taken Report

- I) The Internship of the T.Y.B.R.S was organised successfully in various farms, dairies, NGOs and schools.
- II) Evaluation of Quality of Off campus, S.Y and T.Y B.R.S programs were internalized

LOKBHARATI LOKSEVA MAHAVIDYALAYA

SANOSARA

IQAC Minutes of Meeting

Date:16/03/2020

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at conference room at 10 am on dated 16/03/2020 under chairmanship of Dr. Hasmukh suthar (Principal)

The following members were present in the meetings.

Sr no	Name	Committee members	
1	Dr. Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree K.A Gothi	Senior administrative officers	PRESENT
3	Dr.shreedharbhai Gajjar	Teacher	PRESENT
4	Dr. Yogeshbhai Trivedi	Teacher	PRESENT
5	Shree Vishalbhai Joshi	Teacher	PRESENT
6	Shree Mukundbhai Shreemali	Teacher	PRESENT
7	Shree Pujabhai Makwana	Teacher	PRESENT
8	Shree B.C Tundiya	Senior administrative officers	PRESENT
9	Shree Alkeshbhai Chauhan	Teacher	PRESENT
10	Shree Ramchandrabhai Pancholi	Management Nominee	PRESENT
11	Bhagirathsinh Sarvaiya	Industrialist	PRESENT
12	Shri Vinodbhai Joshi	Stakeholder	ABSENT

Minutes of the Meeting

Date: 16/03/20

- I. To discuss regarding off-campus interview for the job placement. Of the T.Y.B.R.S students
- II. To arrange semester end examination with better coverage of topics/syllabus .
- III. To review regarding coursework.

Action taken Report

- i) Job placement of the T.Y.B.R.S, students were planned in the manner so that more and more students get better opportunity.
- ii) Semester and exam for the T.Y.B.R.S students were organised effectively
- iii) Course work done by the faculties were reviewed.

LOKBHARATI LOKSEVA MAHAVIDYALAYA

SANOSARA

IQAC Minutes of Meeting

Date:16/06/20

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at conference room at 10.30 am on dated 16/06/20 under chairmanship of Dr.Hasmukh Suthar (Principal)

The following members were present in the meetings.

Sr no	Name	Designation	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree K.A Gothi	Senior administrative officers	PRESENT
3	Shree Hasmukhbhai Devmurari	Management Nomineeent	PRESENT
4	Dr.shreedharbhai Gajjar	Teacher	PRESENT
5	Shree Yogeshbhai Trivedi	Teacher	PRESENT
6	Purohit Kumargaurav	Teacher	PRESENT
7	Shree pujaben Purohit	Teacher	PRESENT
8	Shree M.L chavda	Teacher	PRESENT
9	Shree Alkeshbhai Chauhan	Teacher	PRESENT
10	Shree Mukundbhai Shreemali	Teacher	PRESENT
11	Shree Vishalbhai Joshi	Teacher	PRESENT
12	Shree Jayvantsinh Gohil	Alumni student	PRESENT
13	Dr.Nitinbhai Bhingradiya	Teacher	PRESENT
14	Shree virabhai Chauhan	Teacher	PRESENT
15	Shree Ramchandrabhai Pancholi	Management Nominee	PRESENT
16	Shree P.L Makwana	Teacher	PRESENT

Date:16/06/2020

Agenda

- I) To prepare the syllabus structure for the various subjects.
- II) To invite experts for the suggestions regarding the syllabus upgradation.
- III) To divide syllabus point in to 4 units.
- IV) To make effective teaching through various digital Medias.

Action taken Report

- I) All the teachers have been submitted the course structure of their syllabus.
- II) Expert faculties have checked the course content of syllabus.
- III) The teachers to make a design of the course work have followed the U.G.C guideline.

LOKBHARATI LOKSEVA MAHAVIDYALAYA

SANOSARA

IQAC Minutes of Meeting

Date: 08/10/2020

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at Office of the College at 10.40 am on dated 08/10/2020 under chairmanship of Dr.Hasmukh Suthar (Principal)

The following members were present in the meetings.

Sr no	Name	Designation	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree K.A Gothi	Senior administrative officers	PRESENT
3	Dr.shreedharbhai Gajjar	Teacher	PRESENT
	Dr.Mukundbhai Shreemali	Teacher	PRESENT
4	Shree Yogeshbhai Trivedi	Teacher/coordinator	PRESENT
5	Shree Vishalbhai Joshi	Teacher	PRESENT
6	Shree Alkeshbhai Chauhan	Teacher	PRESENT
7	Shree Pujabhai Makwana	Teacher	PRESENT
8	Shree Vishalbhai Joshi	Teacher	PRESENT
9	Shree Alkeshbhai Chauhan	Teacher	PRESENT
10	Shree Ramchandrabhai Pancholi	Management Nominee	PRESENT
11	Shri Bhagirathsinh Sarvaiya	Industrialist	ABSENT
12	Shri Vinodbhai Joshi	Educationist	ABSENT

Date: 8/10/20

Agenda

- I) To have review regarding the course work to be fram considering exam, reforms.
- II) To discuss the annual report in the meeting.
- III) To arrange the date of Semester end examination.
- IV) Syllabus of sem-I for the B.voc programme has been designed and the process of designing syllabus for the Sem-II to Sem-VI has been under process. for that three members committee has been authorized, consisting of the following members.
 - Dr.Hasmukhbhai Suthar
 - Shree Kantibhai Gothi
 - Shree Vishalbhai Bhadani
- V) The prepared syllabus of Sem-IV and VI has been passed unanimously.

Action taken Report

- I) Syllabus structure & design have been completed with addition of some useful suggestions
- II) Annual report has been reviewed by the faculties.
- III) Semester end exam time table has been prepared.

LOKBHARATI LOKSEVA MAHAVIDYALAYA

SANOSARA

IQAC Minutes of Meeting

Date:10/10/2020

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at conference room at 10.00 am on dated 19/10/2020 under chairmanship of Dr.Hasmukh Suthar (Principal)

Sr no	Name	Committee Members	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree Kantibhai .A Gothi	Senior administrative officers	PRESENT
3	Shree Hasmukhbhai Devmurari	Management	PRESENT
4	Dr.shreedharbhaiGajjar	Teacher	PRESENT
5	Dr.Yogeshbhai Trivedi	Teacher /coordinator	PRESENT
6	Shree Pujabhai makwana	Teacher	PRESENT
7	Purohit Kumargaurav	Teacher	PRESENT
8	Dipti Vaghela	Teacher	PRESENT
9	Purohit Pooja	Teacher	PRESENT
10	Shree Jayvantsinh Gohil	Teacher	PRESENT
11	Nitinbhai Bhingradiya	Teacher	PRESENT
12	Shree virabhai Chauhan	Teacher	PRESENT
13	Shree Alkeshbhai Chauhan	Teacher	PRESENT
14	Dr.Mukundbhai Shreemali	Teacher	PRESENT
15	Shree Vishalbhai Joshi	Teacher	PRESENT
17	Shree Ravi Rathod	Student	PRESENT
18	Shree Vinodbhai Joshi	Educationist	ABSENT
19	Shree Manojbhai Agravat	Teacher	PRESENT

Agenda

- I) Prepare videos and ppt's of different subjects to make teaching more effective.
- II) To arrange a webinar on the current topics (Organic farming)
- III) To invite more employers from diversified fields for the job placement of Final year students
- IV) Online student admission and cashless transactions should be increased.
- V) To re-publish the prerecorded lectures to the students.
- VI) To increase the use of various computer applications and aids in the classroom.
- VII) To increase the use of various applications to make online teaching more effective.

Action taken Report

- I) Various videos/ppts of different subject have been made.
- II) Initiative taken for the placement after completion of B.R.S/M.R.S
- III) Online admissions of the students made available this year.
- IV) The use of audio-visual aids has been increased.

LOKBHARATI LOKSEVA MAHAVIDYALAYA SANOSARA

IQAC Minutes of Meeting

Date: 06/07/21

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at computer Lab at 11 am on dated 06/07/21 under chairmanship of Dr.Hasmukh Suthar (Principal)

The following members were present in the meetings.

Sr No	Name	Designation	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree K.A Gothi	Senior administrative officers	PRESENT
3	Shri Hasmukhbhai Devmurari	Management Nominee	PRESENT
4	Dr.ShreedharbhaiGajjar	Teacher	PRESENT
5	Shri Yogeshbhai Trivedi	Teacher/coOrdinator	PRESENT
6	Shri M.L chavda	Teacher	PRESENT
7	Shri Alkeshbhai Chauhan	Teacher	PRESENT
8	Dr. Mukundbhai Shreemali	Teacher	PRESENT
9	Shree Vishalbhai Joshi	Teacher	PRESENT
11	Shree Vishalbhai Joshi	Teacher	PRESENT
12	Purohit Pooja	Teacher	PRESENT
13	Shri Jayvantsinh Gohil	Alumni student	PRESENT
14	Dr.Nitinbhai Bhingradiya	Teacher	PRESENT
15	Shree Kumargaurav Purohit	Teacher	PRESENT
16	Shree Ramchandrabhai Pancholi	Management	PRESENT

Date: 6/07/21

Agenda

- I) Moderation of final exam, result of T.Y.BRS
- II) To prepare a new academic calendar.
- III) To discuss on off-campus academic programs.

Action taken report

- I) The members of IQAC have collectively reviewed a results of T.Y. BRS.
- II) An annual academic calendar was prepared.
- III) The members carried out a discussion on various off-campus academic program& finalized.

LOKBHARATI LOKSEVA MAHAVIDYALAYA

SANOSARA

IQAC Minutes of Meeting

Date:25/12/21

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at Conference room at 4 pm on dated 25/12/21 under chairmanship of Dr.Hasmukh Suthar (Principal)

The following members were present in the meetings.

Sr No	Name	Committee Members	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree K.A Gothi	Senior administrative officers	PRESENT
3	Dr. Y.S Trivedi	Coordinator	PRESENT
4	Shree Manojbhai Agravat	Teacher	PRESENT
5	Shree Alkeshbhai Chauhan	Teacher	PRESENT
6	Shree Mukundbhai Shreemali	Teacher	PRESENT
7	Shree Vishalbhai Joshi	Teacher	PRESENT
8	Shree pujaben Purohit	Teacher	PRESENT
9	Shree B.C Tundiya	Administrative officer	PRESENT
10	Shree Ramchandrabhai Pancholi	Management Nominee	PRESENT
11	Bhagirathsinh Sarvaiya	Industrialist	ABSENT
12	Shri Vinodbhai Joshi	Stakeholder	ABSENT
13	Shree Hasmukhbhai Devmurari	Management	PRESENT
14	Shree Jayvantsinh Gohil	Alumni student	PRESENT

Agenda

- I) To review on syllabus prepared by the faculties.
- II) To discuss internal and external exams.
- III) To discuss students placement program.
- IV) To review Socially Useful productive labour work carried out by the students.

Action taken report

- I) A review of a syllabus taught by the faculties have been made successfully.
- II) Assessment of placement of T.Y. BRS were arranged in various higher secondary schools, N.G.O.'s, farms & dairy etc. considering getting better output
- III) Socially Useful productive labour work completed by the students during the year was evaluated for its impact

LOKBHARATI LOKSEVA MAHAVIDYALAYA SANOSARA

IQAC Minutes of Meeting

Date:21/06/22

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at Conference room at 4 pm on dated 21/06/22 under chairmanship of Dr.Hasmukh Suthar (Principal)

The following members were present in the meetings.

Sr no	Name	Committee Members	
1	Dr.Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree K.A Gothi	Senior administrative officers	PRESENT
3	Dr. N.R Bhingradiya	Teacher	PRESENT
4	Dr. Yogeshbhai Trivedi	Coordinator	PRESENT
5	Shree Vishalbhai Joshi	Teacher	PRESENT
6	Shree Alkeshbhai Chauhan	Teacher	PRESENT
7	Shree Manojbhai Agravat	Teacher	PRESENT
8	Shree Pujabhai Makwana	Teacher	PRESENT
9	Dr.Mukundbhai Shreemali	Teacher	PRESENT
10	Purohit Pooja	Teacher	PRESENT
11	Shree Jayvantsinh Gohil	Alumni student	PRESENT
12	Shree Ramchandrabhai Pancholi	Management Nominee	ABSENT
13	Shree Virabhai Chauhan	Teacher	PRESENT

Agenda

- I) To prepare annual academic calendar.
- II) To make an annual report of the previous academic year.
- III) To discuss regarding New Education Policy criteria & contents.
- IV) Moderation of last year exam results.

Action taken report

- I) An annual academic calendar has been finalised.
- II) An annual report for the year 2022-23 have been prepared
- III) Course content & units of the subjects included in the New Education Policy-2020 have been finalised.
- IV) Last year exam results has been reviewed by the members.

LOKBHARATI LOKSEVA MAHAVIDYALAYA

SANOSARA

IQAC Minutes of Meeting

Date:10/03/23

A meeting of IQAC of Lokbharati Lokseva Mahavidyalaya was organised at Conference room at 10.30 am on dated 10/03/23 under chairmanship of Dr.Hasmukh Suthar (Principal)

The following members were present in the meetings.

Sr no	Name	Designation	
1	Shree Hasmukhbhai Suthar	Chair Person	PRESENT
2	Shree K.A Gothi	Senior administrative officers	PRESENT
3	Dr. M.P Shreemali	Teacher	PRESENT
4	Shree Yogeshbhai Trivedi	Coordinator	ABSENT
5	Shree Vishalbhai Joshi	Teacher	PRESENT
6	Shree Alkeshbhai Chauhan	Teacher	PRESENT
7	Shree Manojbhai Agravat	Teacher	PRESENT
8	Shree Pujaben Purohit	Teacher	PRESENT
9	Shree Kumargaurav Purohit	Teacher	ABSENT
10	Shree jayvantsinh Gohil	Alumni student	PRESENT
11	Dr.Nitinbhai Bhingradiya	Teacher	PRESENT
12	Shree Ramchandrabhai Pancholi	Management Nominee	ABSENT

Date: 10/03/2023

Agenda

- I) To make an annual exam time-table.
- II) To discussion on syllabus according to new education policy.
- III) To think over students employment in various fields.
- IV) To review the academic programs completed during the year.

Action taken report

- I) An annual exam time-table has been finalised.
- II) The faculties have prepared a syllabus in accordance with to N.E.P.
- III) A discussion has been made for effective planning of on campus interview schedule for the placement to the T.Y. BRS students.
- IV) The members analysed educational programs completed during the year.